

Clyst Honiton Parish Council Meeting 22nd April 2026

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public.

Issue date: Tuesday 7th April 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 22nd April 2026 at 7.15pm, following the 2026 Annual Electors' Meeting** to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin - Clerk to Clyst Honiton Parish Council

Agenda No.	Agenda Item		Target Times pm
PUBLIC SESSION Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise. This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.			7.15
26/124	APOLOGIES To receive apologies for absence.		7.20
26/125	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda		
26/126	MINUTES To approve, as a correct record, the minutes of the Parish Council meeting held on 18 th March 2026.		7.25
26/127	CLERK’S REPORT & CORRESPONDENCE To receive a report from the clerk on activities undertaken since the last meeting and to review the attached Action List.		7.30
26/128	PLANNING ITEMS		7.35
Reference		Location	Proposal
26/0535/MFUL		Land North of Rockbeare	Change of Use from Agricultural Land to Suitable Alternative Natural Greenspace (SANGS) including paths, footbridges, and landscaping with associated infrastructure.
26/129	PLAY EQUIPMENT To receive an update on the potential provision of a roundabout for the playing field.		7.40
26/130	ROAD TRAFFIC ACCIDENT To consider the action necessary to repair the damage caused to the Clyst Honiton road sign and to replace the planter which was destroyed.		7.50
26/131	VILLAGE MAINTENANCE a) To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.		8.00
26/132	ASSETS REGISTER 31st MARCH 2026 To adopt the attached Asset Register in preparation for the Insurance Review due in June 2026.		8.15
26/133	2025/2026 BANK RECONCILIATION To adopt the attached bank reconciliation report of 31 st March 2026.		8.20

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26/134	2025/2026 FINAL ACCOUNTS BUDGET MONITOR To consider and adopt the attached report comparing the financial outturn with the revised budget agreed as part of the 2026/2027 precept setting.	8.25
26/135	2025/2026 RECEIPTS AND PAYMENTS ACCOUNT To consider and adopt the attached Statement of Accounts for the 2025/2026 financial year.	8.35
26/136	2025/26 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) To consider the attached AGAR which will be subject to the Internal Audit inspection with the final version to be adopted at the 20 May 2026 AGM meeting.	8.40
26/137	RECEIPTS & PAYMENTS SCHEDULE To approve the payment of the invoices on the schedule below for the period since the last meeting:	8.45

RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
HMRC	VAT Refund	639.58	BC

PAYMENTS

Payment to	Services	Month or Reference	Amount £	Payment No.
2025/2026				
The Black Horse	Meeting Venue	18 March 2026	18.00	Card
DALC	Training Session	Chris Jenkins	48.00	2526-32
Amazon	Stationery	Paper & Toner	56.49	Card
2026/2027				
RJ Martin	Salary	April 2026	864.47	2627-01
HMRC	Tax Deduction	April 2026	209.60	2627-01
HMRC	NI	April 2026	94.66	2627-01
Countrywide GM	Grass Cutting	April 2026	129.71	2627-01
DALC	Subscription 2026-2027		146.06	2627-02
SLCC	Subscription 2026-2027	Shared with Lapford	253.00	2627-02
Land Registry Online	Land next to Field	Chris Rudge	59.85	Card
Adobe	Adobe Professional	Feb 2026	19.97	Card

26/138	COUNCILLOR REPORTS To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings	8.50
26/139	DATE OF NEXT MEETING The next scheduled meeting (AGM) is on Wednesday 20th May 2026 and will be held in the Black Horse meeting room starting at 7pm	8.55
26/140	PARISH COUNCIL MEETING CLOSURE	9.00